

West Valley Amateur Radio Association

P. O. Box 6544, San Jose, CA 95150

Guidelines for Future West Valley Presidents

- January 1 Every member to pay dues within 30 days or forfeit membership.
(Article XI, Section 1)
- January Board of Directors must meet in January to review budget prepared by club
officers. (Article VI, Section 6)
- January Second meeting: membership must approve budget. (Article VI, Section 6)
- August 1 President must appoint a Nominating Committee consisting of a Chairman and
4 members. (Article V, Section 3)
- September 1 Nominating Committee Chairman submits list of candidates to President.
(Article V, Section 3)
- October HETERODYNE publishes the list of candidates. (Article V, Section 3)
- November First meeting: Election of Officers. (Article V, Section 4).
- December Plaques must be ordered for President and Vice-President.
- twice per year Board of Directors meets. January meeting is mandated (Article VI, Section 6).
Other meetings may be held at any time/place agreeable to the Board.
- 15th of month Deadline for items to be submitted to HETERODYNE editor for inclusion in the
next issue.
- July & December Itemized statement of disbursements and receipts printed in HETERODYNE.
- All Appointments expire on December 31 of each year.
 Librarian (bylaws Article VIII, Section 1)
 HETERODYNE Editor.
 Net Manager
 Nominating Committee Chairman (Article V, Section 3)
 Greeters
 Station Manager
 Membership Chairman
 Emergency Coordinator and Assistant Emergency Coordinator
 Refreshment Coordinator
 Field Day Chairman (last full weekend in June)
 Chairman of Events (runs, walks, marathons, etc.)
 Someone to coordinate the members who volunteer, liaison with the
 group we serve, serve as net control, etc.

Prepared by Dave Schultheis WB6KHP, President 1983 and 1984, 1992 and 1993